



**TENDER NOTICE**

Sealed Tenders are invited on behalf of State Election Commission, Bihar, Patna for the supply of following election materials from reputed and registered Small Scale Industries manufacturing firms/Contract worker or authorised Supplier/ Traders/ Govt. order Supplier or authorized traders of S.S.I. Industries only for use in the ensuing Panchayat General Election, 2016.

- (i) Brass Metal Seal (R) - 1,000 of 20mm diameter, thickness of 1.5mm and on its face "State Election Commission, Bihar (R)", will be inscribed.
- (ii) Brass Metal Seal (P) - 1,25,000 of 20mm diameter, thickness of 1.5mm and on its face "State Election Commission, Bihar (P)", will be inscribed.

**Terms & Conditions**

1. Claimant of S.S.I. Unit will have to submit manufacturing license. VAT number and PAN must be submitted. Three year income tax return and Sales Tax clearance certificate must be attached.
2. The person who participated in earlier tender and had submitted original documents can submit zerox copy of the concern paper.
3. Rs. 25,000.00 (Twenty Five Thousand) will have to deposit as earnest money in form of bank draft in favour of Deputy Secretary, State Election Commission, Bihar, Patna alongwith the tender.
4. Minimum rate (inclusive of all taxes) of the item must be quoted separately.
5. Affidavit by firm for not being debar from any authority.
6. Experience certificate if any for these work.
7. No Payment will be made for items broken in transit or before delivery.
8. Sample of quoted items must be submitted with rate otherwise company will be disqualified. Participated tenderors does't require to submit sample again.
9. Delivery of the entire quantity will have to be made at the office of State Election Commission, 7, Kranti Marg (Harding Road) Patna within 20 days of the order of supply. In support of their quality products and credentials, necessary documents must be enclosed alongwith sample of aforesaid items.
10. Tender in two separate sealed covers one containing technical specification (technical bid) and another for price (financial bid) must reach the undersigned latest by **3.30 p.m on 02.11.2015** Envelope containing financial bid shall be opened only when the technical bid is in accordance with the conditions laid down in the tender notice.
11. The tender will be open at **2.00 p.m. on 03.11.2015** by the undersigned in his chamber at the above address. The tenderers or their authorized agents may, if they so like, be present at the time of opening the tender. **The rates accepted will be valid for one year.**
12. The State Election Commission, Bihar, Patna reserves the right to reject any or all tender (s) without assigning any reason thereof.

**Place - Patna.**

**By the order of State Election Commissioner, Bihar.**

Secretary,

Election Commission, Bihar.